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Instruction Manual Part 10

Classification and Coding Instructions for Induced Termination of Pregnancy Records, 1986

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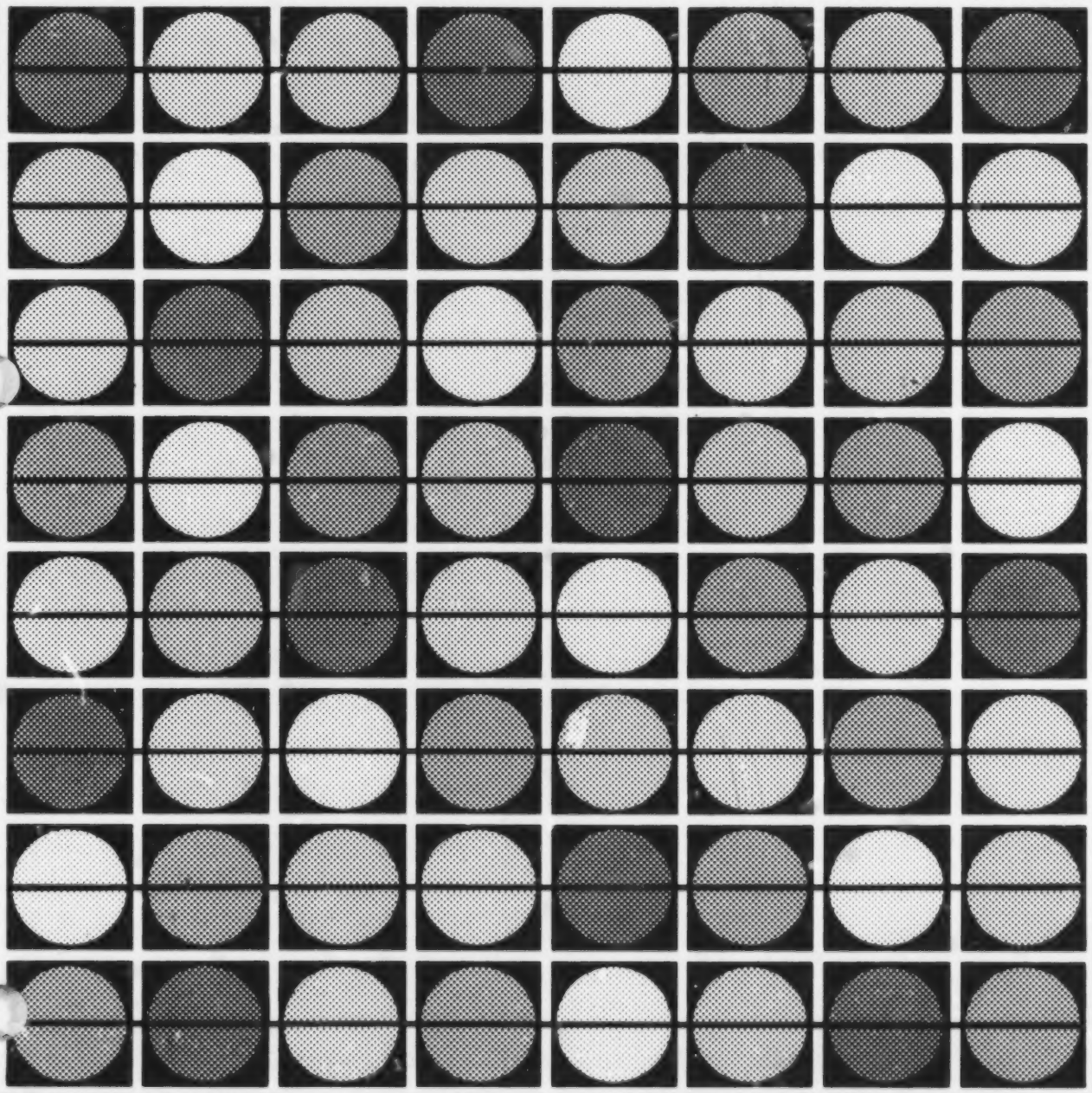


HE20.6208/8:

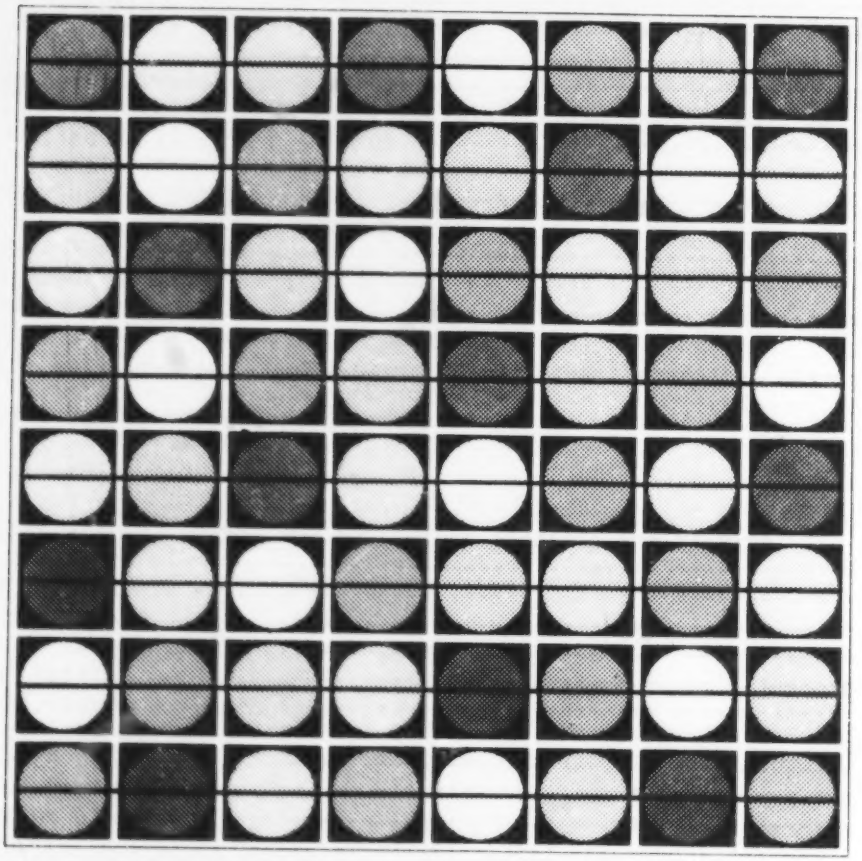
This instruction manual was prepared by the Data Preparation Branch in collaboration with the Division of Vital Statistics. Questions regarding this manual and related coding problems should be directed to the Data Preparation Branch, National Center for Health Statistics, P.O. Box 12214, Research Triangle Park, North Carolina 27709. Questions concerning analysis of marriage data should be referred to the Marriage and Divorce Statistics Branch, Division of Vital Statistics, National Center for Health Statistics, Center Building, Prince George Center, 3700 East-West Highway, Hyattsville, Maryland 20782.

Instruction Manual Part 10

Classification and Coding Instructions for Induced Termination of Pregnancy Records, 1986

Vital Statistics

Data Preparation



U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Public Health Service
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Hyattsville, Maryland
November 1985

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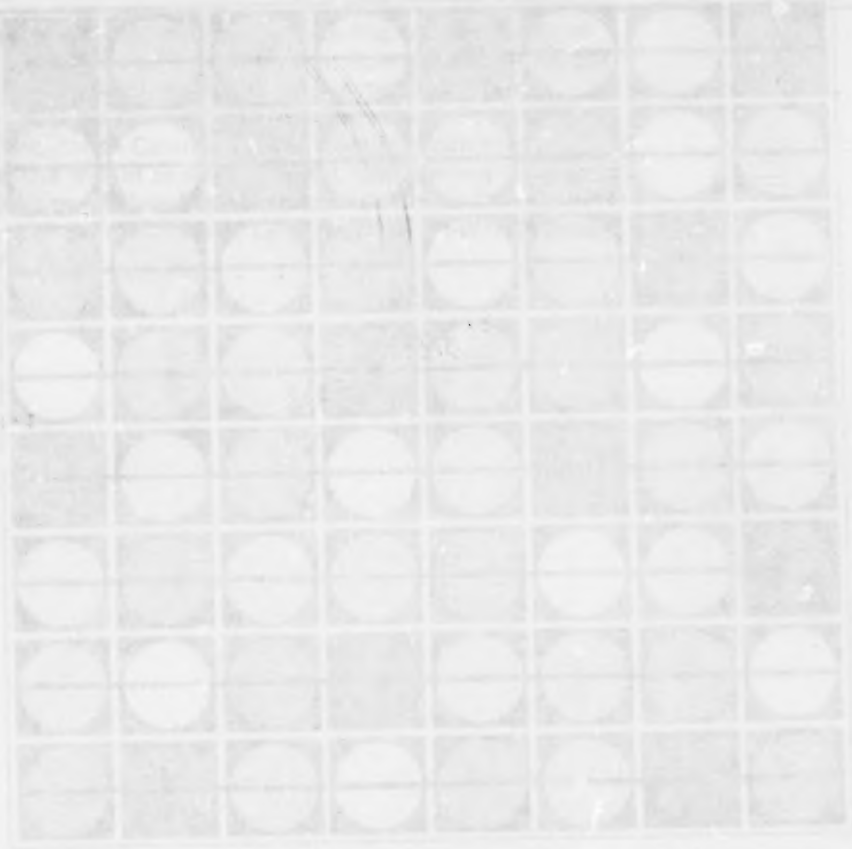

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CLASSIFICATION AND CODING INSTRUCTIONS FOR INDUCED TERMINATION OF PREGNANCY RECORDS, 1986

SECTION I - INTRODUCTION

This manual provides data preparation instructions for use by the National Center for Health Statistics (NCHS) in processing quality control data from microfilm (or paper) copies of reports of induced termination of pregnancy events occurring in 1986 (see Illustration 1 for "U.S. Standard Report of Induced Termination of Pregnancy"). To assure data convertibility, the code structures and coding instructions are also used by the states in providing precoded data through the vital statistics cooperative program.

SECTION II - BACKGROUND

States that are in the Induced Termination of Pregnancy System transmit either 100 percent of their induced termination of pregnancy records or a sample of their records to NCHS for quality control purposes.

As shipments of the microfilm (or paper) copies of induced termination of pregnancy records are received, the records are typically batched into lots of work by state for processing efficiency. Each lot may consist of one or more data months. The lots, accompanied by a Lot Control Record (see Illustration 2), are then assigned to key entry operators to classify and convert the data into machine readable form. As each lot is completed and appropriate entries are made on the control records, the source records and control records are returned to the control clerk.

In the coding operation, considerable variation is encountered in the manner of reporting required data. Coding aids such as special rules, atlases, guides in the use of state-entered codes, and problem referral procedures are available to facilitate proper interpretation.

SECTION III - GENERAL INSTRUCTIONS

A. Sampling Procedures

Induced termination of pregnancy records are processed on a 100-percent basis by each state.

SECTION III - GENERAL INSTRUCTIONS - continued

B. Additional and Corrected Information

Additional or corrected information for an item(s) on specific induced termination of pregnancy source records may be inserted either preceding or following the record to which it relates. The corrected or additional information for specific items is coded from these corrected records. Also, corrected source records may be received separate from the original records. In such cases, these amended records will be appended to the Lot Control Record if received prior to assignment for processing. Amendments received after initial assignment are not processed.

C. Duplicate and Unnumbered Records

1. Duplicate Record Number

For duplicate state file numbers assigned to different events, code and enter each odd or even numbered record. Enter the state file number as it appears for the first record; enter 99 for the first two digits of the state file number of the second duplicate number record; 98 for the third such record; 97 for the fourth; 96 for the fifth; 95 for the sixth; 94 for the seventh; 93 for the eighth; 92 for the ninth; 91 for the tenth; 90 for the eleventh; 89 for the twelfth; etc., for all subsequent records having duplicate state file numbers. Record each duplicate state file number in the appropriate block of Section II of the Lot Control Record.

2. Unnumbered Records

Unnumbered source records will be assigned the same state file number as that of the preceding record except 99 is to be substituted as the first two digits of the state file number. Continue altering the first two digits of the state file number in descending order 98, 97, 96, etc., for all subsequent unnumbered records.

D. Repeated Records

When more than one source record appears for the same event (record), enter one record only. No entry is required on the Lot Control Record.

E. Records Voided or Cancelled on Film

Write the state file number(s) of any voided/cancelled records in the appropriate block of Section II of the Lot Control Record.

SECTION III - GENERAL INSTRUCTIONS - continued

F. Deletions

Do not enter data for events that occurred out of the data year. Do not enter data for duplicate event(s), different number(s). Write the state file number of any such records in the appropriate block in Section II of the Lot Control Record.

G. Filmed Behind Wrong County Target (For states where records are ordered by county before numbering)

If a record has been filmed behind the wrong county target, enter the correct county code and write the state file number in the appropriate block in Section II of the Lot Control Record.

H. Overlapping Records; Missing, Illegible Records or Entries

1. Missing or Illegible Records

If more than four items cannot be determined, consider the record illegible. Write the state file number of each missing or illegible record in Section II of the Lot Control Record.

NOTE: Entries on the Lot Control Record are essential in reconciling data/checklist counts and/or requesting retakes; therefore, entries must be recorded accurately and posted to the appropriate category.

2. Illegible Item

If an item is illegible, assign the code for the "unknown" category to that item and enter the remainder of the data on that record.

3. Overlapping Records

If more than four items cannot be determined because of overlapping records on microfilm, consider the record illegible and write the state file number(s) in Section II of the Lot Control Record.

SECTION IV - SPECIAL RULES

A. Development of Special Rules

At the beginning of a data year, a sample of source records for each registration area is inspected by the supervisor to identify items and reporting characteristics that depart from the general reporting practices covered by this manual. Decisions are made on these items and special instructions are developed. These rules also include special instructions on classifying military installations.

B. Use of Special Rules

When a unit of work is assigned, the coder is also given a copy of special rules for each registration area represented in the work unit. The coder is to become fully familiar with the special rules, resolving any question with the supervisor before starting to work on the unit. Special rules are to take precedence over the instructions in this manual in any case when the two can be interpreted as contradictory.

SECTION V - REFERRAL OF PROBLEMS

A coder encounters various questions and uncertainties in the course of the work. The types of problems are as follows:

A. Coding problems stemming from inadequate instructions or from the coder's inability to apply the instructions.

B. Legibility problems.

The referral form given in Illustration 3 is to be used for problems in Group A. Records with problems falling into Group A are to be coded to the best ability of the coder. The referrals containing questions that could apply to all coders are discussed by the supervisor in periodic group meetings so all coders may benefit. Those referrals that indicate individual coder inability are discussed privately with the coder.

Coders are to resolve all problems in Group B without supervisory assistance. If the coder cannot determine the entry, the code for the "unknown" category of that item should be assigned.

SECTION VI - VERIFICATION PROCEDURES

Independent verification will be performed on all induced termination of pregnancy records. In the independent verification process, the verification operator duplicates the operation of the entry clerk by re-entering the information from the source document following the same sequence as that executed by the entry operator. The verification operator is to satisfy discrepancies on the basis of the information appearing on the source document without influence of the coder.

All induced termination of pregnancy records will be 100 percent verified.

SECTION VII - DATA ENTRY EQUIPMENT

Key to disc processing is the primary mode of vital record demographic data entry. In key to disc processing, data are keyboarded directly into a mini computer. Interactive with key entry, the computer software performs valid code field edits and selected interfield dependency edits where applicable. The results of the edits are displayed on a cathode ray tube for immediate resolution by the key entry operator or referral to the supervisor if necessary. Other features of the key to disc entry equipment include capabilities for automatic display of data as keyed, key and sight verification, in place record insertion and deletion, and file searches. Since these functions are common to the use of the equipment on any data type, they are contained in a separate operator's reference manual provided by the vendor. This instruction manual contains only those formats and edit specifications unique to key to disc entry of 1986 induced termination of pregnancy data (see Section VIII).

SECTION VIII - INSTRUCTIONS FOR DATA CLASSIFICATION AND MACHINE ENTRY

This section contains the data entry, code structure, and classification instructions (excluding special rules) which a coding clerk is to follow in processing each item on the induced termination of pregnancy record. Also included are the edit specifications which are programmed into the key to disc system and to which the coder may have to react based on cathode ray tube screen prompts. The input format and positions are specific to the brand of key to disc equipment used by the Data Preparation Branch of the NCHS. The output format and positions are common to any data entry equipment. Accordingly, where other key to disc, card, or tape equipment is employed, the input procedure may change. The data record output tape positions, however, would not change.

SECTION VIII - INSTRUCTIONS FOR DATA CLASSIFICATION AND MACHINE ENTRY - continued

ITEM	INPUT DATA POSITION	CODE STRUCTURE	CODING INSTRUCTIONS
STATE FILE NUMBER	1-6*		Code consecutively as stated.
FACILITY	7	Hospital--------1 Clinic----------2 Other-----------3 Item not on reporting form---8 Unknown or not stated---------9	Code 1 if facility is physically or administratively associated with a hospital and provides inpatient and outpatient services. Code 2 if facility is free-standing and not located within a hospital. Code 3 if a physician's name or street address is reported other than those known to be that of a hospital or clinic.
PLACE OF TERMINATION			
State	8-9	01-51	See Appendix A for U.S. state codes.
County	10-12		See Vital Statistics Instruction Manual - Geographic Codes, January, 1982. Use code designated for "Balance of County " or "Entire County." Code given for co-extensive or independent cities is to be used as county code.
AGE OF PATIENT	13-14	Enter as stated. Unknown or not stated---------99	Code single years as stated, ignoring symbols such as "+," "-," "?."

* Program level 1. Input record same as output record.

KEY TO DISC INTERACTIVE EDITS	OUTPUT TAPE POSITION
Left zero fill > "000000". Must enter.	1-6
Integer field. Must enter. Range: 1-3, 8, 9.	7
Integer field. Must enter on first record, will duplicate in succeeding records.	8-9
Integer field. Must enter. Range: 001-954.	10-12
Integer field. Must enter. Range: 01-99.	13-14

SECTION VIII - INSTRUCTIONS FOR DATA CLASSIFICATION AND MACHINE ENTRY - continued

ITEM	INPUT DATA POSITION	CODE STRUCTURE	CODING INSTRUCTIONS
MARITAL STATUS	15	Yes ---------- 1 No ---------- 2 Item not on reporting form ----- 8 Unknown or not stated ---------- 9	Other Entries: Married ---------- 1 Separated ---------- 1 Never Married --------- 2 Single ---------- 2 Widowed ---------- 2 Divorced ---------- 2
DATE OF TERMINATION			
Month	16-17	January ---------- 01 February ---------- 02 March ---------- 03 April ---------- 04 May ---------- 05 June ---------- 06 July ---------- 07 August ---------- 08 September ---------- 09 October ---------- 10 November ---------- 11 December ---------- 12 Unknown or not stated ---------- 99	Code as stated.
Day	18-19	01-31 Unknown or not stated ---------- 99	Code as stated.
Year	20-21	Unknown or not stated ---------- 99	Code last two digits as stated.

KEY TO DISC INTERACTIVE EDITS	OUTPUT TAPE POSITION
Integer field. Must enter. Range: 1, 2, 8, 9.	15
Integer field. Must enter Range: 01-12, 99.	16-17
Range: 01-31, 99.	18-19
Format generated "86."	20-21

SECTION VIII - INSTRUCTIONS FOR DATA CLASSIFICATION AND MACHINE ENTRY - continued

ITEM	INPUT DATA POSITION	CODE STRUCTURE	CODING INSTRUCTIONS
RESIDENCE OF PATIENT			
State	22-23	Enter as stated.	See Appendix A for U.S. state codes.
County/City	24-26	See VSIM - Geographic Codes, January 1982. (Use Section II only when certificate contains no county entry.)	Code county or city according to NCHS Vital Statistics Instruction Manual - Geographic Codes, January 1982. Possession or Foreign Country Leave data positions 24-26 blank. When North, East, South, or West is given with a city entry, check the atlas to determine if it is a separate geographic place or an inclusion of the named city. If the named place is not listed in the atlas, consider the entry to be an inclusion of the city named (e.g., East Durham is not listed in the atlas and, therefore, is considered to be an inclusion of the city of Durham). If county is given and two cities are given on the city line, check atlas to determine if one is an inclusion. If not, code to city with the larger population.

KEY TO DISC INTERACTIVE EDITS	OUTPUT TAPE POSITION
Integer field. Must enter. Range: 01-57, 59.	22-23
Range: 001-954. If state 52-57, 59, will blank automatically.	24-26

SECTION VIII - INSTRUCTIONS FOR DATA CLASSIFICATION AND MACHINE ENTRY - continued

ITEM	INPUT DATA POSITION	CODE STRUCTURE	CODING INSTRUCTIONS
RESIDENCE OF PATIENT - continued			If no county entry is reported and the city is not listed in the Vital Statistics Instruction Manual - Geographic Codes, 1982, Section II, refer to the atlas to determine county. If atlas indicates city is listed in two counties, refer to the U.S. Census Population 1980, "Number of Inhabitants" and code to the county containing the largest part of the city's population. If New York City is given as place of residence and no borough is given, code to Manhattan Borough.

KEY TO DISC INTERACTIVE EDITS	OUTPUT TAPE POSITION

SECTION VIII - INSTRUCTIONS FOR DATA CLASSIFICATION AND MACHINE ENTRY - continued

ITEM	INPUT DATA POSITION	CODE STRUCTURE	CODING INSTRUCTIONS
RESIDENCE OF PATIENT - continued			Rules for use of coding table for Place of Residence of Patient. Apply rules in sequential order. If "rural" is entered, code by line 2 of table and stop. If "rural" is not entered, find line item that fits reporting on certificate and heading that describes reporting in "City Limits" item. Code according to instructions given when horizontal line and vertical column intersect. Example City but no county entry and outside of city limits. Select line 6A and column (b). Instruction where these intersect is to code "Balance of County[1/]."

KEY TO DISC INTERACTIVE EDITS	OUTPUT TAPE POSITION

CODING RULES TABLE FOR PLACE OF RESIDENCE OF PATIENT

	(a) Inside City Limits Item: Yes
1. Blank	County/City of termination[2/]
2. "Rural" entry	Balance of County
3. City listed in Geographic Code Manual (Includes independent and coextensive cities.)	City
4. City not listed in Geographic Code Manual	Balance of County
5. County, but no city entry	Balance of County
6. State and city, but no county entry and State is same as State of Occurrence	
A) City listed in Geographic Code Manual	City
B) City not listed in Geographic Code Manual	Balance of County[1/]
C) Atlas gives two or more cities by same name in different counties	County/City of termination[2/]
D) City not in atlas	County/City of termination[2/]
7. State and city, but no county entry and State is different from State of Occurrence	
A) City listed in Geographic Code Manual	City
B) City not listed in Geographic Code Manual	Balance of County[1/]
C) Atlas gives two or more cities by same name in different counties	City with largest population
D) City not in atlas	Largest City of State of Residence[3/]

1/ Use atlas and other reference aids to establish county and/or population. See Appendix B for rules on interpreting atlas notations.

If independent city or coextensive, use Section II, Geographic Code Manual.

(b) Inside City Limits Item No	(c) Inside City Limits Item Not reported or item not on reporting form
County/City of termination[2]	County/city of termination[2]
Balance of County	Balance of County
Balance of County	City
Balance of County	Balance of County
Balance of County	Balance of County
Balance of County[1]	City
Balance of County[1]	Balance of County[1]
County/city of termination[2]	County/city of termination[2]
County/city of termination[2]	County/city of termination[2]
Balance of County[1]	City
Balance of County[1]	Balance of County[1]
City with largest population	City with largest population
Largest City of State of Residence[3]	Largest City of State of Residence[3]

2/ Use same rules as coding city and county of residence.

3/ See Appendix C for city.

CODING RULES TABLE FOR PLACE OF RESIDENCE OF PATIENT - Continued

		(a) Inside City Limits Item Yes
8.	State only specified with no city or county entry and State is same as State of Occurrence	County/City of termination[2/]
9.	State only specified with no city or county entry and State is different from State of Occurrence	Largest City of State of Residence[3/]
10.	A) Foreign Country	Code in data positions 22-23. (Leave data positions 24-26 blank.) 55 Canada 56 Cuba 57 Mexico 59 Remainder of World
	B) U.S. Possessions	Code in data positions 22-23. (Leave data positions 24-26 blank.) 52 Puerto Rico 53 Virgin Islands 54 Guam
11.	Two State entries	County/City of termination[2/]
12.	City and County entry but no State entry	County/City of termination[2/]

2/ Use same rules as coding city and county of residence

3/ See Appendix C for city.

(b) Inside City Limits Item	(c) Inside City Limits Item
No	Not reported or item not on reporting form
County/City of termination[2/]	County/City of termination[2/]
Largest City of State of Residence[3/]	Largest City of State of Residence[3/]
County/City of termination[2/]	County/City of termination[2/]
County/City of termination[2/]	County/City of termination[2/]

SECTION VIII - INSTRUCTIONS FOR DATA CLASSIFICATION AND MACHINE ENTRY - continued

ITEM	INPUT DATA POSITION	CODE STRUCTURE	CODING INSTRUCTIONS
RACE OF PATIENT	27	White (includes Mexican, Puerto Rican, and all other Caucasian) ---- 1 Black ---------- 2 Indian (American, Alaskan, Canadian, or Mexican Indian, Eskimo, and Aleut) ---------- 3 Chinese ---------- 4 Japanese ---------- 5 Hawaiian (includes part-Hawaiian) ------ 6 Other nonwhite (includes Cajun and Creole) --------- 7 Filipino ---------- 8 Other Asian or Pacific Islander ---- 0 Unknown, not stated, not classifiable, or item not on certificate --------- 9	See Appendix D for other race entries on certificate. See Appendix E for names of Indian tribes in the U.S., Canada, and Mexico. Codes 4 through 8 and code 0 are to be used when the entry on the record supports more specific classification for "other." 1. If a mixture of Hawaiian and any other race, code Hawaiian. 2. If a mixture of white and any other race, code to the appropriate nonwhite race. 3. If a mixture of nonwhite races (except Hawaiian), code the first race listed. 4. If entry is "Col.," "N," "Color(ed)," "B," "Negro," "Brown," "A.A.," or "Afro-American," consider the race as Black. 5. If the racial entry is "Yellow," "Oriental," or "Mongolian," code as "Other Asian or Pacific Islander" (code 0). 6. If the racial entry is "Indian" not specified as Asian or East, code as American Indian (code 3). 7. If "part ____," "1/4, 1/2, 3/4 ___" is given as a single race entry, code the reported race ignoring the prefix.

KEY TO DISC INTERACTIVE EDITS	OUTPUT TAPE POSITION
Integer field. Must enter. Range: 0-9.	27

SECTION VIII - INSTRUCTIONS FOR DATA CLASSIFICATION AND MACHINE ENTRY - continued

ITEM	INPUT DATA POSITION	CODE STRUCTURE	CODING INSTRUCTIONS
EDUCATION OF PATIENT	28-29	None ---------- 00 Elementary and Secondary ------ 01-12 College 1 or 13 ---------- 13 2 or 14 ---------- 14 3 or 15 ---------- 15 4 or 16 ---------- 16 5+ or 17 ---------- 17 Item not on reporting form ---- 88 Unknown or not stated -------- 99	See Appendix F for frequent entries on records. Code the highest grade completed. If year is given with a fraction or symbol, such as +, -, ?, etc., ignore fraction or other symbol and code year as stated. If entry of "All" is reported in the elementary or secondary block, code 12. If entry of "All" is reported in the college block, code 16. If entry in college block is "A.A." or "A.S.," code 14. If entry in college block is "B.B.A.," "B.A.," "A.B.," or "B.S.," code 16. If entry in college block is "A.M.," "M.A.," "M.Sc.," "M.D.," "D.V.M.," "D.D.S.," "D.D.M.," "D.O.," "L.L.B.," "Ph.D.," or other advanced degree, code 17. Entries of "R.N." or "B.S." in nursing are to be coded as follows: R.N. ---------- 14 2 R.N. ---------- 14 3 R.N. ---------- 15 4 R.N. ---------- 16 B.S. in Nursing ----- 16 If entry of +, -, ?, or / is reported in <u>both</u> blocks, code 99. If an entry is reported in <u>one</u> box with a

KEY TO DISC INTERACTIVE EDITS	OUTPUT TAPE POSITION
Integer field. Must enter. Range: 00-17, 88, 99.	28-29

SECTION VIII - INSTRUCTIONS FOR DATA CLASSIFICATION AND MACHINE ENTRY - continued

ITEM	INPUT DATA POSITION	CODE STRUCTURE	CODING INSTRUCTIONS
EDUCATION OF PATIENT - Continued			symbol reported in the other box, code the reported entry. If two or more levels of education are reported, code the highest level classifiable to codes other than 99. Example: Elementary or Secondary / College / Code 12 / 2 yrs. Tech / 12 Blank / 2 yrs. Tech / 99 12 / 2 yrs. / 14 If only a partial year or indication that year has not been completed as given in the college block, and no other entry is given, (e.g., one semester, one quarter, two quarters, etc.), code 12. If two or three semesters, three or four quarters, or two or three trimesters are given in the college block and no other entry is given in college block, code 13.

KEY TO DISC INTERACTIVE EDITS	OUTPUT TAPE POSITION

SECTION VIII - INSTRUCTIONS FOR DATA CLASSIFICATION AND MACHINE ENTRY - continued

ITEM	INPUT DATA POSITION	CODE STRUCTURE	CODING INSTRUCTIONS
PREVIOUS PREGNANCIES			Other Entries
			"-," "X," "N.A.," "0" -- 00
Born Alive, Now Living	30-31	Code as stated. None ---------- 00 Blank ---------- 77 Item not on reporting form ---- 88 Unknown or not classifiable ------ 99	?, Unk., #, etc. ------- 99
Born Alive, Now Dead	32-33	Code as stated. None ---------- 00 Blank ---------- 77 Item not on reporting form ---- 88 Unknown or not classifiable ------ 99	
Number of Spontaneous Abortions or Fetal Deaths	34-35	Code as stated. None ---------- 00 Blank ---------- 77 Item not on reporting form ---- 88 Unknown or not classifiable ------ 99	
Number of Previous Induced Abortions	36-37	Code as stated. None ---------- 00 Blank ---------- 77 Item not on reporting form ---- 88 Unknown or not classifiable ------ 99	Do not include present termination.

KEY TO DISC INTERACTIVE EDITS	OUTPUT TAPE POSITION
Integer field. Must enter.	
Range: 00-50, 77, 88, 99.	30-31
Range: 00-50, 77, 88, 99.	32-33
Range: 00-50, 77, 88, 99.	34-35
Range: 00-50, 77, 88, 99.	36-37

SECTION VIII - INSTRUCTIONS FOR DATA CLASSIFICATION AND MACHINE ENTRY - continued

ITEM	INPUT DATA POSITION	CODE STRUCTURE	CODING INSTRUCTIONS
Procedure that Terminated Pregnancy	38	Suction curettage -- 1 Sharp curettage ---- 2 Intra-uterine saline instillation ----- 3 Intra-uterine prostaglandin instillation ----- 4 Hysterotomy -------- 5 Hysterectomy ------- 6 Other ------------- 7 Item not on reporting form ------------ 8 Unknown or not stated ---------- 9	Other Entries Vacuum aspiration --------- 1 Dilation & Evacuation ------ 1 D & E ---------- 1 Dilation & Curettage ------- 2 D & C ---------- 2 Amniotic Fluid Exchange ---- 3 Extra Amniotic Injection --- 4 Intra-amniotic Injection --- 3 Saline Amniocentesis ------- 3 If no entry is reported for the procedure that terminated pregnancy but an entry is given for an additional procedure, code additional procedure as the procedure that terminated pregnancy. In more that one box is checked, code the procedure that terminated the pregnancy as follows and any other procedures code as additional procedures: If Hysterectomy and any other procedures are checked, code as hysterectomy (6). If Hysterotomy and any other procedures except hysterectomy are checked, code as hysterotomy (5). If prostaglandin instillation and either suction or sharp curettage or both are checked, code as prostaglandin (4). If saline instillation and either suction or sharp curettage or both are checked, code as saline (3). If sharp curettage and suction curettage are checked, code as suction (1). If prostaglandin and saline instillation are checked, code as unknown and code both procedures as additional procedures.

KEY TO DISC INTERACTIVE EDITS	OUTPUT TAPE POSITION
Integer field. Must enter. Range: 1-9.	38

SECTION VIII - INSTRUCTIONS FOR DATA CLASSIFICATION AND MACHINE ENTRY - continued

ITEM	INPUT DATA POSITION	CODE STRUCTURE	CODING INSTRUCTIONS
ADDITIONAL PROCEDURES	39-44	None ---------- 0 Suction curettage ---- 1 Sharp curettage ------ 2 Intra-uterine saline instillation ------- 3 Intra-uterine prostaglandin instillation ------- 4 Hysterotomy ---------- 5 Hysterectomy --------- 6 Other ---------- 7 Item not on reporting form ----- 8 Unknown or not stated --------- 9	Code all reported additional procedures in the order as they appear on the reporting form beginning in position 39. Continue coding subsequent procedures in positions 40-44 leaving all unused positions blank. When the same procedure is reported for primary and additional procedure, code as primary only and code additional procedure as "none" unless other additional procedures are reported. If there is a codable procedure for the Procedure that Terminated Pregnancy and Additional Procedures is blank, code procedure that Terminated Pregnancy as stated and code Additional Procedure as none (0). If both procedures that Terminated Pregnancy and Additional Procedures are blank, code both items unknown or not stated (9).
COMPLICATIONS	45-50	None ---------- 0 Hemorrhage ---------- 1 Infection ---------- 2 Uterine perforation -- 3 Cervical laceration -- 4 Retained products ---- 5 Other ---------- 6 Item not on reporting form ----- 8 Unknown or not stated --------- 9	Code all reported complications in the order as they appear on the reporting form beginning in position 45. Continue coding subsequent complications in positions 46-50 leaving all unused positions blank.

KEY TO DISC INTERACTIVE EDITS	OUTPUT TAPE POSITION
Integer field. Range: 0-9, Blank.	39-44
Integer field. Range: 0-6, 8, 9, Blank.	45-50

SECTION VIII - INSTRUCTIONS FOR DATA CLASSIFICATION AND MACHINE ENTRY - continued

ITEM	INPUT DATA POSITION	CODE STRUCTURE	CODING INSTRUCTIONS
DATE LAST NORMAL MENSES BEGAN			
Month	51-52	January---------- 01 February---------- 02 March---------- 03 April---------- 04 May---------- 05 June---------- 06 July---------- 07 August---------- 08 September---------- 09 October---------- 10 November---------- 11 December---------- 12 Item not on reporting form---- 88 Unknown or not stated-------- 99	Code as stated.
Day	53-54	01-31 Item not on reporting form---- 88 Unknown or not stated-------- 99	Code as stated. Code: "Early part," "Beginning of Month, or "First Week"---------- 07 "Mid," "Middle of Month," or "Second Week"------ 15 "Latter part," "End of Month," or "Third or Fourth Week---------- 24
Year	55-56	Item not on reporting form---- 88 Unknown or not stated-------- XX	Code last two digits as stated.

KEY TO DISC INTERACTIVE EDITS	OUTPUT TAPE POSITION
Integer field. Must enter.	\
Range: 01-12, 88, 99.	51-92
Range: 01-31, 88, 99.	53-54
Range: 00-99, -- (XX).	55-56

SECTION VIII - INSTRUCTIONS FOR DATA CLASSIFICATION AND MACHINE ENTRY - continued

ITEM	INPUT DATA POSITION	CODE STRUCTURE	CODING INSTRUCTIONS
PHYSICIAN'S ESTIMATE OF GESTATION	57-58	Code as stated. Item not on reporting form ---- 88 Unknown or not stated -------- 99	If entry is reported in trimesters, code 99. Entries of fractional weeks are to be ignored. If entry is reported as a span, e.g., 10-13, enter the lower number of weeks. If the entry is reported in months, convert according to the table below: Month(s) / Week(s) 1/2 — 02 1 — 04 2 — 09 3 — 13 4 — 18 5 — 22 6 — 26
END OF RECORD			

KEY TO DISC INTERACTIVE EDITS	OUTPUT TAPE POSITION
Integer field. Must enter. Range: 01-30, 88, 99.	57-58

APPENDIX A

GEOGRAPHIC CODES FOR STATE OF TERMINATION AND RESIDENCE

Code	State	Abbrev.	Code	State	Abbrev.
01	Alabama	AL	28	Nebraska	NB
02	Alaska	AK	29	Nevada	NV
03	Arizona	AZ	30	New Hampshire	NH
04	Arkansas	AR	31	New Jersey	NJ
05	California	CA	32	New Mexico	NM
06	Colorado	CO	33	New York	NY
07	Connecticut	CT	34	North Carolina	NC
08	Delaware	DE	35	North Dakota	ND
09	District of Columbia	DC	36	Ohio	OH
10	Florida	FL	37	Oklahoma	OK
11	Georgia	GA	38	Oregon	OR
12	Hawaii	HI	39	Pennsylvania	PA
13	Idaho	ID	40	Rhode Island	RI
14	Illinois	IL	41	South Carolina	SC
15	Indiana	IN	42	South Dakota	SD
16	Iowa	IA	43	Tennessee	TN
17	Kansas	KS	44	Texas	TX
18	Kentucky	KY	45	Utah	UT
19	Louisiana	LA	46	Vermont	VT
20	Maine	ME	47	Virginia	VA
21	Maryland	MD	48	Washington	WA
22	Massachusetts	MA	49	West Virginia	WV
23	Michigan	MI	50	Wisconsin	WI
24	Minnesota	MN	51	Wyoming	WY
25	Mississippi	MS	52	Puerto Rico	PR
26	Missouri	MO	53	Virgin Islands	VI
27	Montana	MT	54	Guam	GU

GEOGRAPHIC CODES FOR STATE OF TERMINATION AND RESIDENCE - continued

55 Canada

55 Canadian Provinces

Alberta (Alta.)
British Columbia (B. C.)
Great Northwest Territories (GNWT or NWT)
Manitoba (Man.)
New Brunswick (N. B.)
Newfoundland (Nfld.)
Nova Scotia (N. S.)
Ontario (Ont.)
Prince Edward Island (PEI)
Quebec, Province of Quebec (Que. or P. Q.)
Saskatchewan (Sask.)
Yukon Territory (Y. T.)

56 Cuba

57 Mexico

59 Remainder of World

APPENDIX B

INTERPRETATIONS OF ATLAS NOTATIONS

1. If the notation "part of ____" or "population included in ____" appears, consider the entry to be an inclusion of the city named and code accordingly.

2. If the notation "rural" and "mail to ____" or "no pop." appears, code to the balance of the county.

3. If only the notation "mail to ____" or "population included with ____" appears, code to the balance of the named county. ("Population included with" refers to an unincorporated place.)

4. If the notation "Station," "Branch of ____" or "Rural Station" appears, code to the balance of county.

5. If the notation "Station of ____ P. O." appears, consider the entry to be an inclusion of the city named and code accordingly.

APPENDIX C

LARGEST CITY AND STATE OF RESIDENCE

State of Residence	Code	Largest City
Alabama	008	Birmingham
Alaska	001	Anchorage
Arizona	011	Phoenix
Arkansas	014	Little Rock
California	115	Los Angeles
Colorado	009	Denver
Connecticut	003	Bridgeport
Delaware	003	Wilmington
District of Columbia	001	Washington
Florida	033	Jacksonville
Georgia	004	Atlanta
Hawaii	004	Honolulu
Idaho	002	Boise City
Illinois	032	Chicago
Indiana	027	Indianapolis
Iowa	011	Des Moines
Kansas	033	Wichita
Kentucky	016	Louisville
Louisiana	024	New Orleans
Maine	007	Portland
Maryland	003	Baltimore
Massachusetts	012	Boston
Michigan	023	Detroit
Minnesota	035	Minneapolis
Mississippi	014	Jackson
Missouri	044	St. Louis
Montana	002	Billings

LARGEST CITY AND STATE OF RESIDENCE - Continued

State of Residence	Code	Largest City
Nebraska	011	Omaha
Nevada	003	Las Vegas
New Hampshire	008	Manchester
New Jersey	094	Newark
New Mexico	002	Albuquerque
New York	060	New York
North Carolina	008	Charlotte
North Dakota	003	Fargo
Ohio	030	Cleveland
Oklahoma	023	Oklahoma City
Oregon	023	Portland
Pennsylvania	096	Philadelphia
Rhode Island	013	Providence
South Carolina	005	Columbia
South Dakota	007	Sioux Falls
Tennessee	026	Memphis
Texas	066	Houston
Utah	016	Salt Lake City
Vermont	001	Burlington
Virginia	021	Norfolk
Washington	030	Seattle
West Virginia	003	Charleston
Wisconsin	032	Milwaukee
Wyoming	001	Casper
Puerto Rico	763	San Juan
Virgin Islands	001	Charlotte Amalie

APPENDIX D

OTHER ENTRIES REPORTED ON RECORDS AND CODE FOR RACE

ENTRY	CODE
Afghanistan	1
African	2
Aleut	3
Algerian	1
Alocona	9
American	1
Amish	1
Anglo-Saxon	1
Arabian	1
Argentinian	1
Armenian	1
Aryan	1
Asian Indian	0
Asiatic	0
Assyrian	1
Athapaskan	3
Australian	1
Austrian	1
Azores	1
Bahamian	9
Bangladeshi	0
Basque	1
Bavarian	1
Begri	9
Belizian	7
Bilalian	2
Blanc	1
Bohemian	9
Bolivian	1
Brava (Bravo)	1
Brazilian	1
British Honduran	9
Burmese	0
C	9
Cajun	7
Cambodian	0
Canadian	1
Cape Verde	2
Carib	7
Caucasian	1
Ceylonese	0
Chamorro	0
Chamosso	9
Chicano	1
Chinese	4
Colestran	9
Colombian	1
Cosmopolitan	9
Costa Rican	1
Creole	7
Crucian	1
Cuban	1
Czechoslovakian	1
Dominican	2
Dutch East Indian	0
East Indian	0
Ebian	1
Ecuadorian	1

OTHER ENTRIES REPORTED ON RECORDS AND CODE FOR RACE - continued

ENTRY	CODE
Egyptian	1
English	1
English-French	1
English-Irish	1
Eritrean	2
Eskimoan	3
Ethiopia(n)	2
Eurasian	0
European	1
Fijian	0
Filipino	8
Finnish	1
French	1
French Canadian	1
French Indian	3
German	1
Ghanaian	2
Gilbertese	0
Greek	1
Guam(ian)(ese)	0
Guatemalan	7
Guyanese	9
Gypsy	1
Haitian	2
Hamitic	2
Hawaiian	6
Hebrew	1
Hindu	0
Hispanic	1
Honduran	7
Hungarian	1
Icelandic	1
India	0
Indian (American, Alaskan, Canadian, Mexican)	3
Indo-Aryan	0
Indonesian	0
Iran(ian)	1
Iraqi	1
Irish	1
Islamic	1
Israelite	1
Italian	1
Jackson (Jack) White	7
Jamaican	2
Japanese	5
Java	0
Jew	1
Jordanian	1
Kenyan	2
Korean	0
Kuwaitian	1
Ladina	1
Laotian (Asian)	0
Latin American	1
Latvian	1

OTHER ENTRIES REPORTED ON RECORDS AND CODE FOR RACE - continued

ENTRY	CODE
Lebanese	1
Liberian	2
Libyan	1
Lithuanian	1
Mal.	9
Malada	9
Malawian	2
Malayan	0
Maltese	1
Maori	0
Marshallese	0
Marshenese	1
Mauritian	1
Mediterranean	1
Melanesian	0
Mestizo	7
Mestizo-Inca	7
Mexican	1
Mexican Indian	3
Micronesian	0
Mixed	7
Mohammedan (Moslem)	1
Moor	7
Moroccan	1
Mosotho	9
Mugandan	2
Mullato	2
Muslim	1
N/W	9
Nassau	2
Nepalese	0
Nicaraguan	7
Nigerian	2
Nipponese (Nipon)	5
Nordic	1
Norwegian	1
Nubian	2
Occidental	1
Octaroon	2
Okinawan	5
Pakistani	0
Palauan	0
Panamanian	7
Parsi	1
Persian	1
Peruvian	1
Phoenician	9
Polish	1
Polynesian	0
Ponapean	0
Portuguese	1
Puerto Rican	1
Punjabi	0
Quadroon	2
Red	3
Romanian	1
Rotanese	0
Russian	1

OTHER ENTRIES REPORTED ON RECORDS AND CODE FOR RACE - continued

ENTRY	CODE
Ryukyan	5
Saipanese	0
Salvadorian	7
Samoa(n)	0
Santo-Domingo	2
Saudi Arabia(n)	1
Saxon(y)	1
Scandinavian	1
Scotch	1
Selawik	3
Semitic	1
Serbian	1
Servian	1
Seychelloise	2
Siamese	0
Siamsh Am	9
Sicilian	1
Sikh	0
Singhalese	0
Sino Burman	4
Slovakian	1
Soanish	9
South American	1
Spanish	1
Sudanese	2
Sunni	1
Swedish	1
Syrian	1
Tahitian	0
Taimskin	3
Taiwanese	4
Tamil-Ceylonese	0
Tamil-Malayan	0
Tanzanian	2
Teutonic	1
Thai	0
Tibetan	0
Tongan	0
Trigueno	7
Trinidadian	2
Tunisian	1
Turk	1
Ubontilian	0
Ugandan	2
Ukranian	1
Ulithian	9
Ute	3
Venezuela(n)	1
Vietnam(ese)	0
W	1
Welsh	1
West Indies (Indian)	2
Wiam (White American)	1
Yapanes	0
Yugoslavian	1
Zoroastrian	1

APPENDIX E

INDIAN TRIBES IN THE UNITED STATES, CANADA, AND MEXICO

Abnaki
Absentee-Shawnee
Acoma
Ak Chin
Alabama-Coushatta
Tribes of Texas
Alsea
Apache
Arapaho
Arikara
Assiniboin
Atacapa
Athapaskan
Atsina
Aztec
Bear River
Beaver
Bella Coola
Beothuk
Blackfoot
Blood Piegan
Blue Lake
Brotherton
Caddo
Cakchiquel-lenca
Calapooya
Carrier
Catawba
Cattaraugus
Cayuga
Cayuse
Chasta Costa
Chehalis
Chemehuevi
Cherokee
Chetco
Cheyenne
Cheyenne River Sioux
Chickahominy
Chickasaw
Chinook
Chipewyan
Chippewa
Chippewa-Ojibwa
Chiricahua Apache
Chitimacha
Choctaw
Chol
Chontal
Chorti
Chuckchansi
Chumash
Clallam
Clatsop
Clackamus
Clear Lake
Coast Salish
Cochimi
Cochiti
Cocopa
Coeur D'Alene Tribe
of Idaho
Cocopah
Columbia
Colville
Comox
Comanche
Concow
Conquille
Coushatta
Covelo
Cow Creek
Cowichan
Cowlitz
Coyotero Apache
Cree
Creek
Crow
Crow Creek Sioux
Dakota
Delaware
Diegueno
Digger
Dog Rib
Duckwater
Euchi
Eyak
Flathead
Fort Hall Res. Tribe
of Idaho
French Indian
Gabrieleno

INDIAN TRIBES IN THE UNITED STATES, CANADA, AND MEXICO - Continued

Galice Creek
Gay Head
Gosiute
Gros Ventre
Haida
Han
Hare
Hat Creek
Hawasupai
Hidatsa
Hoh
Hoopa
Hopi
Houma
Hualapai
Huastec
Humboldt Bay
Hupa
Huron
Illinois
Ingalik
Iowa
Iroquois
Isleta
Jemez
Joshua
Juaneno
Jicarilla Apache
Kaibah
Kalispel
Kanosh Band of Paiutes
Kansa
Karankawa
Karok
Kaska
Kaw
Kawai
Keresan Pueblos
Kern River
Kichai
Kickapoo
Kiowa
Kiowa Apache
Kitamat
Klamath
Klikitat
Koasati
Kootenai Tribe of Idaho
Kusa
Kutchin
Kutenai
Kwakiutl
Lac Courte Dreille
Laguna
Lakmuit
Lipan Apache
Lower Brule Sioux
Luiseno
Lummi
Maidu
Makah
Malecite
Mandan
Maricopa
Mary's River
Mashpee
Mattaponi
Maya
Mayo
Mdewakanton Sioux
Menominee
Menomini
Mequendodon
Mescalero Apache
Miami
Micmac
Mission Indians
Missouri
Miwok
Mixe
Mixtec
Modoc
Mohave
Mohawk
Mohegan
Molala
Monachi
Mono
Montagnais
Montauk
Muckleshoot
Munsee
Nambe
Namsemond

INDIAN TRIBES IN THE UNITED STATES, CANADA, AND MEXICO - Continued

Nanticoke
Narragansett
Naskapi
Natchez
Navaho
Navajo
Nez Perce
Niantic
Nipmuck
Nisenan-Patwin
Nisqually
Nomelaki
Nooksak
Nootka
Northern Paiute
Oglala Sioux
Okanogan
Omaha
Oneida
Onondaga
Opata
Opato
Osage
Oto
Otoe
Otomi
Ottawa
Ozette
Paiute
Pamunkey
Panamint
Papago
Passamaquoddy
Patwin
Pawnee
Pen d'Oreille
Penobscot
Peoria
Pequot
Picuris
Pima
Pit River
Pojoaque
Pomo
Ponca
Poosepatuck
Potawatomi
Potomach
Powhatan
Pueblos
Puyallup
Quapaw
Quechan
Quileute
Quinaielt
Quinault
Rappahannock
Rogue River
Rosebud Sioux
Sac and Fox
Saginaw
Salish
Sandia
San Felipe
San Ildefonso
San Juan
San Lorenzo
San Luis Obispo
San Luiseno
Sanpoil
Sanpoil Nespelem
Sant'ana
Santa Barbara
Santa Clara
Santa Ynez
Santee
Santee Sioux
Santiam
Sauk and Fox
Scaticook
Sekane
Seminole
Seneca
Seri
Shasta
Shawnee
Shinnecock
Shivwits Band of Paiutes
Shoshone
Shoshone-Bannock
Shuswap
Siouans
Sioux
Sisseton

INDIAN TRIBES IN THE UNITED STATES, CANADA, AND MEXICO - Continued

Sisseton-Wahpeton Sioux
Siuslaw
Skagit Suiattle
Skokomish
Slave
Smith River
Snake
Snohomish
Snoqualmi
Songish Southern Paiute
Squaxin
Stockbridge
Sumo-Mosquito
Suquamish
Swinomish
Taimskin
Tanana
Tanoan Pueblos
Taos
Tarahumare
Tarascan
Tawakoni
Tejon
Tenino or Warm Springs
Tesuque
Teton
Teton Sioux
Tillamook
Timucua
Thlinget
Tolowa
Tonawanda
Tonkawa
Tonto Apache
Topinish
Totonac
Tsimshian
Tulalip
Tule River Indians
Tunica
Tuscarora
Tututni
Umatilla
Umpqua
Upper Chinook
Ute
Waca
Waicuri-Pericue
Wailaki
Walapai
Walla Walla
Wampanoag
Wapato
Warm Springs
Wasco
Washo
Washoe
Western Apache
Western Shoshone
Whilkut
Wichita
Wikchamni
Wind River Shoshone
Winnebago
Wintu
Wintun
Wishram
Wyandotte
Xicaque
Yahooskin
Yakima
Yamel
Yana
Yankton
Yanktonnais Sioux
Yaqui
Yaquina
Yavapai
Yawilmani
Yellow Knife
Yerington Paiute
Yokuts
Yokuts-Mono
Yomba Shoshone
Yuchi
Yuki
Yuma
Yurok
Zacatec
Zapotec
Zia
Zoque
Zuni

APPENDIX F

OTHER ENTRIES REPORTED ON RECORDS AND CODES FOR EDUCATION OF PATIENT

College Entries	Code
4 + 2	17
Post graduate	17
16 mos.	13
(convert months by dividing by 9) (1 yr. 7 mos.)	13
3/4	14
2.5	13
1+1 N.T.	99
1500 hrs.	17
10	99
P. G. - 4	13
In 2nd year	16
B	17
BA with 1 yr. law	15
Senior	13
Soph.	16
College	16
University	99
1 year Prep.	16
Yes	14
4 semesters	14
Assoc. degree	16
Graduate	12
6 months	12
2/3	12
Less than 3/4 year or less than 9 mo.	99
Technical or Trade School	14
Junior College	17
Juris Doctor	

Elementary or Secondary Entries	Code
Finished in service	12
G.E.D. - Army	12
3 - graduate	11
Senior	11
Soph.	09
High School	12
Yes	12
GED	12
Graduate	12

Form Approved
OMB No. 68R 1001

U S STANDARD

REPORT OF INDUCED TERMINATION OF PREGNANCY

STATE FILE NUMBER

TYPE OR PRINT IN PERMANENT INK. SEE HANDBOOK FOR INSTRUCTIONS

DEPARTMENT OF HEALTH EDUCATION AND WELFARE - PUBLIC HEALTH SERVICE - NATIONAL CENTER FOR HEALTH STATISTICS
1978 REVISION

1a FACILITY NAME (If not hospital or clinic, give address)	1b CITY, TOWN OR LOCATION OF PREGNANCY TERMINATION	1c COUNTY OF PREGNANCY TERMINATION
2a PATIENT IDENTIFICATION	2b AGE OF PATIENT	2c MARRIED? (Check) ☐ YES ☐ NO
3 DATE OF PREGNANCY TERMINATION (Month, Day, Year)		
4a RESIDENCE STATE	4b COUNTY	4c CITY, TOWN OR LOCATION
4d INSIDE CITY LIMITS (Check) ☐ YES ☐ NO		

5 RACE (Check)
☐ White ☐ Black
☐ American Indian
☐ Other, Specify _____

6 EDUCATION (Specify only highest grade completed)

Elementary or Secondary (0-12)	College (1-4 or 5+)

PREVIOUS PREGNANCIES (Complete each section)

LIVE BIRTHS		OTHER TERMINATIONS	
Now living	Now dead	Spontaneous	Induced
7a Number ____ None ☐	7b Number ____ None ☐	7c Number ____ None ☐	7d Number ____ None ☐

TYPE OF TERMINATION PROCEDURES

8a PROCEDURE THAT TERMINATED PREGNANCY (CHECK ONLY ONE)

8b ADDITIONAL PROCEDURES USED FOR THIS TERMINATION IF ANY (CHECK ALL THAT APPLY)

- ☐ ☐ SUCTION CURETTAGE
- ☐ ☐ SHARP CURETTAGE
- ☐ ☐ INTRA-UTERINE SALINE INSTILLATION
- ☐ ☐ INTRA-UTERINE PROSTAGLANDIN INSTILLATION
- ☐ ☐ HYSTEROTOMY
- ☐ ☐ HYSTERECTOMY
- ☐ ☐ OTHER (Specify) _____

9 COMPLICATIONS OF PREGNANCY TERMINATION (CHECK ALL THAT APPLY)

- ☐ NONE
- ☐ HEMORRHAGE
- ☐ INFECTION
- ☐ UTERINE PERFORATION
- ☐ CERVICAL LACERATION
- ☐ RETAINED PRODUCTS
- ☐ OTHER (Specify) _____

10 DATE LAST NORMAL MENSES BEGAN (Month, Day, Year)	11 PHYSICIAN'S ESTIMATE OF GESTATION ____ Weeks	12 NAME OF ATTENDING PHYSICIAN (Type or print)

13 NAME OF PERSON COMPLETING REPORT (Type or print)

HRA-166
Rev. 1/78

ILLUSTRATION 1

ILLUSTRATION 2

DATA PREPARATION BRANCH
VITAL RECORDS SECTION
LOT CONTROL RECORD

SECTION I. RECORDS CONTROL UNIT

Shipment No. _____

19 ____

No Records In Work Unit _____

Registration Area _____ Reel _____

Image No: From _____ to _____

Data Month(s) _____ _____

Film Image Nos: From _____ to _____

Births ___

Deaths ___

Fetal Deaths ___

Marriages ___

Divorces ___

NUMBER OF RECORDS

Checklist Void/Cancelled _____

Transmittal Total _____

Belated Records _____

Total Records _____

Expected No. Records _____

Alert - Shipment Includes

CHECKLIST AND CONTROL ADJUSTMENTS

Records Voided/Cancelled, etc., By State or Checklist

SECTION II. DEMOGRAPHIC CODING UNIT

Sample Digit _____ Allowable Error ___

A. SAMPLING:

Random Start ___ Skip Interval ___ Terminal Digits ____

Errors on Sample ____ Weighted Errors ___ Total Verif. Errors _____

B. MACHINE OPERATION:

RECORDS WITH ERRORS

1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Search Identifier		Records Not Found In Verification of Tape	Punched
Date	File No.		

C. IRREGULARITIES AND/OR DELETIONS

Illegible	Missing Numbers	Filmed Behind Wrong Target	Unnumbered Images	Dup. File No.-Diff. Events	Voided or Cancelled On Film	Deletions (Out of Data Yr.)	2nd. Ceremony	Unused License

ILLUSTRATION 3

NCHS--DDP REFERRAL FORM - - DATA PREPARATION BRANCH

NAME: _____ DATE: _____

UNIT: _____

VITAL RECORDS	HOSPITAL RECORDS	HEALTH INTERVIEW	
REGIST. NUMBER	BATCH NUMBER	BATCH NUMBER	
LOT NUMBER	HOSPITAL NUMBER	PSU NUMBER	
IMAGE NUMBER	HDS NUMBER	SEGMENT NUMBER	
RECORD TYPE		SERIAL NUMBER	
		PERSON NUMBER	

CATEGORY OF REFERRAL: ☐ Coding Problem ☐ Record Format ☐ Other

STATEMENT OF PROBLEM: _____

CODER'S SPECIFIC QUESTION: _____

SUPERVISOR'S DECISION: _____

CATEGORY OF DECISION: ☐ A ☐ B ☐ C ☐ D DECISION BY: _____

FOR INFORMATION ONLY: _____

REPORTED BY: _____ TRANSMITTAL DATE: _____

HRA-47 (4-74) (Formerly HSM-257)

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